



William Edwards School

'Inspirational learning with a strong sporting ethos'

HEADTEACHER: MR S BELL

Name: <Forename> <Surname>
Tutor: <Tutor>
Year: <Year>

11th March 2020

Dear Parent/Carer of <Forename><Surname>,

Silver Duke of Edinburgh Award Completion

Your son/daughter enrolled in the Silver DofE award in 2018/2019. When they signed up for this they were informed that they must be committed to completing the four sections of the award. They would have completed their expedition section in July 2019. This is only 25% of the award. They should also have completed the other three sections- Volunteering, Physical and Skill.

In order to complete the award, participants must complete the three sections for an hour, outside the school day, once a week, with two of these sections to be completed over six months and one over three months.

In order to complete all sections, students' must

- Complete the outlines on the eDofE website for each section
- Upload a signed Assessors Report for each section
- Upload some further evidence for each section including photos, certificates or written reports (at least three pieces of evidence)

This has not been the case for your son/daughter and they currently have sections which are incomplete. The deadline for completing the sections to gain their award is **Friday 20th March.**

I have sent reminder messages on the MILK app asking pupils to see me to complete their award as soon as possible. In most cases it is matter of uploading the correct evidence and Assessors Reports.

Could you please inform your son/daughter of the importance of completing the other three sections to gain their award. If this is not complete then they will not receive their award and it would be a shame for all the hard work they put into the expedition to go to waste.

If you have any questions regarding the above please do not hesitate to contact us via our email cassona@wes.swecet.org or woolfp@wes.swecet.org

Yours faithfully,

Miss A Casson

Miss P Woolf

Bronze Duke of Edinburgh Co-ordinator

Silver Duke of Edinburgh Co-ordinator